

**Coagh Primary School**  
**31 Urbal Road**  
**Coagh**  
**Cookstown**  
**Co Tyrone**  
**BT80 ODW**

**Controlled Primary School**

**Enrolment Number: 106**  
**Admissions Number: 15**

**Telephone No: (028) 8673 7676**  
**Email: [ibayne452@c2kni.net](mailto:ibayne452@c2kni.net)**  
**Website: [www.coaghprimaryschool.com](http://www.coaghprimaryschool.com)**

**PRINCIPAL: Mr I Bayne B.Ed. (Hons), PQH (NI)**  
**CHAIR OF BOARD OF GOVERNORS: Mrs Emma McCrea**

---

## **RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS**

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purpose of applying the admissions criteria set out herein.

### **ADMISSIONS CRITERIA**

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 10 January 2025 at 12noon (GMT) and an application submitted by the closing date of 24 January 2025 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 24 January 2025 and up to 4 pm on 29 January 2025 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances. After 4 pm on 29 January 2025 no applications will be processed until after the close of procedure on 9 April 2025.

### **COMPULSORY SCHOOL AGE**

Any child who reaches their 4th birthday on or before 1st July 2025 is of Compulsory School Age. Under the School Age (NI) Act which became law in Northern Ireland in April 2022, 'compulsory school age' also includes those children who deferred commencing Primary 1 in September 2024 as defined by the new School Age (NI) Act (both groups to be treated equally).

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

**When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school.** Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided directly to the school. Examples of such information include whether the child is the eldest child or whether his/her older siblings attended the school.

The Board of Governors will apply the following criteria in the order indicated to identify which children should be admitted either at initial admission to education or on transfer from another school.

- 1 Children who have an older brother/sister\* enrolled at Coagh Primary School.
- 2 Children whose brother/sister\* or parent/guardian previously attended Coagh Primary School.
- 3 Children whose parent/guardian is presently a member of the school staff.
- 4 Children who attend or whose brother/sister\* has attended Little Acorns Playgroup, Coagh.
- 5 The remaining places will be allocated based on the proximity of the child's home to Coagh Primary School, priority being given to those living nearest to the school.

Note: Proximity to Coagh Primary School will be decided by a straight line digital measurement using the address of the child's normal residence to the address of Coagh Primary School as measured by

## Admissions criteria for entry September 2025

Google Maps UK. If the final places to be allocated have identical measurements as identified by Google Maps UK, selection will be based on the initial letter of the child's surname (as entered on birth certificate) in the order set out below. The order was determined by a randomised selection of letters generated by [www.randomwordgenerator.com](http://www.randomwordgenerator.com).

**E J O Z A Q W F U Y S X D R N G C M K V P B T I L H**

Criterion 5 will also be used to discriminate within any oversubscribed criterion.

\*Where older brother/sister is stated, it is taken to include half-brother/half-sister, step brother/step sister and foster brother/foster sister.

### **DUTY TO VERIFY**

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application. If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

### **WAITING LIST**

Should a vacancy arise after placement letters have been issued, all applications to Primary 1 that were initially refused, new applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until the end of the academic year 2024/2025. The school will contact parents in writing if a child gains a place in the school by this method. A child's name will be automatically added to the list. Parents should contact the school if they wish for their child to be removed from the list.

### **ADMISSION TO P2 – P7**

The Board of Governors reserves the right to refuse admission to P2 to P7 in any case where the admission of a particular child is considered to be prejudicial to the efficient use of resources.

<b>Applications and Admissions to Primary 1</b>		
<b>Year</b>	<b>Total Applications</b>	<b>Total Admissions</b>
<b>2022/2023</b>	<b>20</b>	<b>20</b>
<b>2023/2024</b>	<b>15</b>	<b>15</b>
<b>2024/2025</b>	<b>13</b>	<b>13</b>